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Manager's Newsletter

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The Town of Kitty Hawk's newsletter is authored and prepared by the Town Manager's Office every other Friday and sent electronically to anyone who wants to receive it. Paper copies of the newsletter are available at Town Hall. The newsletter does not present or represent opinions of the Town Council.

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Town Council Meeting Summary October 4, 2010

- Trey Piland was introduced to the Council as the new Lieutenant in the Police Department. Lieutenant Piland was promoted after Captain Mike Carver's retirement.
- Council approved the authorization request from the Public Works Director to proceed and obtain bids for the FY 2010-2011 paving for Town streets and paths.
- Council approved a budget amendment to appropriate \$14,456 representing 100% of the recoverable costs to the town. Following Hurricane Earl the town applied for and became eligible for a 75% FEMA grant with accompanying 25% match in Disaster Grant Funds from the NC Division of Environment and Natural Resources. The qualifying threshold was a minimum of \$1,000 and the town incurred \$14,456 in expenses.
- Council held a public hearing and approved an application for a conditional use permit to establish a day care center in a Beach Commercial (BC-1) zoning district within the existing building at 4009 N. Croatan Highway. The proposed day care center will be limited to a maximum of 96 children and staffed by 12-17 employees.
- 4 Public Hearings were scheduled for the November 1, 2010 Council Meeting
 - Conditional Use Permit to establish an outside equipment storage and staging area for a kayak touring business in a Beach Commercial (BC-2) zoning district on the vacant commercial property at 6100 N. Croatan Highway.
 - Conditional Use Permit to establish a one-bedroom apartment in a Beach Commercial (BC-2) zoning district on the second story of the existing convenience store at 5309 N. Virginia Dare Trail.

- Text Amendment to add Section 42-527, *Small Wind Energy Facilities*, to the Kitty Hawk Town Code outlining standards for the establishment of wind energy facilities up to 35 feet in height and 20kW capacity.
- Text Amendment to amend numerous sections of the Kitty Hawk Town Code to clarify and change standards for the site plan approval process. A new section 42-98(j) is proposed to require site plan review and bringing the property up to current development standards when establishing a new commercial use on any property that has been vacant for two years or more.
- Council approved the request from the Planning Board to change the dates of its future meetings to the second Thursday following monthly Town Council meetings. This change takes effect January 2011.
- Council discussed Section 4-5, *Commercial and noncommercial uses of horses; stabling* and decided to form a committee to review the ordinance and any changes that might be needed. The committee will consist of Planning Board members, Town Staff, and Kitty Hawk Horse Association members.
- Council approved the award of Service Firearm and Badge to retiring Captain, Michael Carver.
- Council approved a Text Amendment to amend Chapter 4 of the Town Code with provisions and standards for dogs in the public dog parks.

Large Household Pickup – Tuesday, October 12, 2010

Materials must be curbside no later than 6:00 a.m. on October 12th. There will not be a second day pick-up. Please do not place items for the large item pickup at the roadside until the day before October 12th. If the county does not take an item(s) you place on the roadside, it has been rejected and must be disposed of at your expense.

On this special pick-up, the County will collect the following recyclable items: used auto tires, used motor oil (only in spill proof containers), auto radiators, scrap metals (rims, motor parts), appliances, furniture, and mattresses and box springs. Please remove doors from refrigerators.

The following items **will not** be collected: old clothes, shoes, cardboard, etc., tree limbs, stumps, leaves, any yard clearing debris, construction demolition materials such as lumber, toilets, windows, doors, etc., any hazardous materials (oil based paint, pesticides, etc.). Water based paint can be picked up but must be dried out. All normal household garbage must be disposed of in your black trash can.

Dare County Park Skateboard Park Design Meeting

October 19, 2010 at 6 p.m. will be a design meeting for the Dare County Kitty Hawk Park. This design meeting will be for the skate park and will take place at Kitty Hawk Town Hall located at 101 Veterans Memorial Drive.

Recreation Committee Seeks Citizen Participation Tuesday, October 26 at 6 PM

The Recreation Committee will meet on Tuesday, October 26th at 6 p.m. The Committee encourages the public to participate and become active in the Recreation needs of the Town of Kitty Hawk. Public input and participation is important so the committee is able to advise the Town Council on the recreational facilities and programs that are of interest to the citizens of Kitty Hawk. Please come out and be an active supporter.

Planning Board Meeting Summary October 7, 2010

At its meeting on October 7th, the Kitty Hawk Planning Board reviewed several items. First, the Board members gave thorough consideration to a proposal to allow event facilities (hosting weddings, receptions, parties, etc.) as a conditional use in the Village Commercial (VC-2) zoning district. After discussing many important considerations, the Planning Board recommended approval of the amendment with conditions on the minimum lot size, amount of parking, limitations on noise, Health Department approval, and a temporary sign for events.

In a related application, the Planning Board evaluated a proposal to establish an event facility in the existing showroom at Cozy Kitchens, 921 W. Kitty Hawk Road. Noting the commercial zoning of the property, large size of the property, and compliance of the proposed project with Town development standards, the Planning Board recommended approval of a conditional use permit for the event facility. The Board added a number of conditions to be sure that certain requirements are addressed.

Next, the Board members reviewed a conditional use permit application for establishment of a home occupation business in the existing residence at 3863 O'Neal Lane. As all standards appeared to have been met, the Planning Board recommended approval of this application.

Finally, Board members Craig Garriss and Merritt Hooper volunteered to participate as members of a committee tasked with reviewing certain Town standards for horse management. At the request of Town Council, this committee will consist of members from the Kitty Hawk Horse Association, Planning Board, and Town staff.

September Building Permits Report

The Town's Planning and Inspections Department issued twenty nine (29) building permits totaling \$490,860 in September 2010. Seven (7) commercial permits were issued valued at \$38,329. Twenty two (22) residential building permits were issued valued at \$452,531. The full report for September can be viewed at the [Monthly Building Permit Report](#) found on the Town Website.

Code Enforcement Activities – September 2010

CODE VIOLATIONS		
Notice of Violations Issued		
Civil Citations Issued		
Land Disturbance Activity		
Public Nuisance	1	
Abandon/Junk Vehicles	1	
Right of Way Encroachments		
Lighting Violations	1	
Site Plan Violations	2	
No Building Permit		
Home Occupations		
Signs	8	
Noise Violations		
Flood Ordinance		
TOTALS	13	
<u>CAMA PERMITS</u>		
Minor Permits	1	
Exemption Letters		
Beach Push Permits		
CAMA Violations Issued		
TOTALS	1	
<u>BANNER PERMITS</u>		
TOTALS	2	
<u>FIRE INSPECTIONS</u>		
Assembly	8	10 Violations
Business	4	1 Violation
Mercantile	1	2 Violations
Educational	4	6 Violations
Residential		
Industrial	1	6 Violations
Manufacturing		
Hood System		
Storage		
Sprinkler Systems	1	0 Violations
Tent		
Re-inspections		
First	7	16 Violations Corrected
Second		
Third		
Pre-Plans	18	
TOTALS	44	

Kitty Hawk Fire Department September 2010

During the month of September 2010, there were 65 calls for emergency service. The breakdown is as follows:

Accident, potential accident	2
Automatic Aid/Mutual Aid	2
Dispatched and cancelled enroute	4
Fire, other	1
Gas leak (natural gas or LPG)	1
Good intent call	2
Lock-in	1
Medical calls	32
Motor vehicle/pedestrian accident	2
Motor vehicle accident with no injuries	1
Natural vegetation fire, other	1
Power line down	6
Public service assistance	4
Service call	2
Smoke detector activation due to malfunction	1
Surf rescue	2
Unauthorized burning	1

Opportunities to Participate

Board of Adjustments Meeting

Monday, October 11, 2010 at 4 p.m.

Town Council Workshop

Monday, October 18, 2010 at 9 a.m.

Recreation Committee Meeting

Tuesday, October 26, 2010 at 6 p.m.

Town Council Meeting

Monday, November 1, 2010 at 6 p.m.

Planning Board Meeting

Thursday, November 4, 2010 at 6 p.m.

(All Meetings to be held at Kitty Hawk Town Hall unless otherwise noted.)